

OFFICE OF THE CDA, RIDGE ROAD, JABALPUR (M.P.) 482001

No. EDP/OA/MISC/2017-18

Dated: 22.09.2017

To

All Sub offices & All Sections of Main Office

CDA Jabalpur

Subject: Provision of E-Locker Facility in DAD.

Reference: CGDA Letter No. MECH/EDP/210/Misc Dated 20.09.2017

In this context it is requested to intimate the quantum of hard disk space needed on daily/weekly/annual basis on the attached Annexure enclosed herewith immediately for onward transmission to HQrs office.

None of the column in the tables may be left blank.

Please accord "Top Priority".

AA gausal

AO (OA Cell)



सत्यमेव जयते

भारतसरकार

रक्षामंत्रालय

Government of India Ministry of Defence

रक्षामंडलमहासंचालक

Controller General of Defence Accounts

उत्तमबटाररोड, पालम, दिल्लीछावनी-110010

Ulan Batar Road, Palam Delhi Cantt - 110010

[IT & S WING]



No. MECH/EDP/210/MISC

DATE: 20/09/2017

To

All PsCDA, PsIFA, PsCFA, CsFA, CsDA,
Project Developers in CsDA,
Projects in Hqrs

Subject: Provision of E -LOCKER facility in DAD.

E-LOCKER has been developed by IT & S Wing, Hqrs to cater for the storage and back up needs of all the Official documents across DAD. Users may back up all their official work done on local machines to a secured and safe place over E-Locker. In case the documents/data kept on local machine/PCs is lost for some unavoidable reason then this back up data on E-Locker can be used to restore it on local machine.

This application facilitates the user to log in to the system and save their official documents/data on central server. The user can also retrieve any such data saved by him any time he wants. This data is available to him all the time across the DAD offices connected on DADWAN.

E-Locker has following added features-

1) User have access to his data/documents only. One user can't view others documents.

2) Running on Central server

a) the storage capacity can be increased based on users requirements.

b) Data/files are secured.

c) Available to the user 24X7 across DAD over WAN.

d) Data/files have continuous back up and replication facilities.

AM/2017

Pt. Warrant
28/09

STO/EDP

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ANNEXURE

SLNO	Office Name	Type of Backup	Office/Project	Space		
				Daily	Monthly	Annual
		OA backup				
		Individual data(all correspondence)				
		Server Backup(on incremental basis)				