

**कार्यालय रक्षा लेखा नियंत्रक रिज रोड जबलपुर: म. प्र. 482001**

**Office Of The CDA Ridge Road Jabalpur: M.P. - 482001**

**Web- [cdajabalpur.nic.in](http://cdajabalpur.nic.in) e-mail- [cda-jbl@nic.in](mailto:cda-jbl@nic.in) Fax No. 0761- 2605622**

**Important Circular**

No: AN/I/978/IPR/Vol-V

Dt:- 13.12.2017.

To,

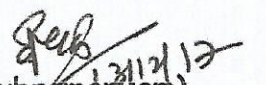
All Sub Offices,  
All Section (M.O.),  
All IFAs (Proforma),  
All Officers on Deputation.

Sub-: Submission of Immovable Property Return by Group-'B' officer for the year 2017 as on 01<sup>st</sup> January'2018.

Please find enclosed blank Immovable Property Return form to be submitted by Group-'B' officer (Sr AOs/AOs/AAOs) for the year 2017 as on 01<sup>st</sup> January 2018. Duly completed I.P.R. by officer posted in your office/section may please be forwarded to this office/section, so as to reach this office **latest by 14.01.2018**.

2. While forwarding I.P.R., it may please be ensured that it reflects the complete details of the property (ies) instead of terms such as '**Same as previous years**' or '**no change**'. It may be impressed upon that failure on the part of a Government Servant to comply with the above requirement or non submission of property return in time can form good and sufficient reason for instituting disciplinary proceedings.

Encls: As above,

  
(K.P. Balasubramanyam)  
Sr. Account Officer

**STATEMENT OF IMMOVABLE PROPERTY FOR THE YEAR 2017 AS ON 01.01.2018**

Name of the Officer & A/c No/Roster No. :  
 Service to which the officer belongs :  
 Present Post held :  
 GPF A/c No/PRAN No :  
 Present Basic Pay :

Name of the District, Sub-division, Taluka & village in which the property is situated	Name and Details of Property				If not in own name, state in whose name held and his/her relationship to the Govt. servant	How acquired whether by purchase, lease**, mortgage, inheritance, gift or otherwise with date of acquisition and name with details of person/persons from whom acquired	Annual Income from the property	Remarks
	Housing & other Buildings	Lands	* Present Value					
1.	2.	3.	4.	5.	6	7	8	

Inapplicable clause to be struck out.

Signature of the officer

Date:-

\*In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated.  
 \*\* Includes short-term lease also  
 Note:- The declaration form is required to be filled in and submitted by every member of Class I and II( Group A & Group B) services under Rule 15(3) of the Central Civil Services(Conduct) Rules,1955(Now Rule 18(1) Of the CCS(Conduct)Rules,1964),on the first appointment to the service and thereafter at the interval of every twelve months,giving particulars of all immovable property owned,acquired or inherited by him or held by him on lease or mortgage,either in his own name or in the name of any members of his family or in the name of any other person.