



कार्यालय रक्षा लेखा नियंत्रक, रिज मार्ग, जबलपुर-482001

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Most Important Circular

No. AN/II/1210/SAS-II/Sept/2017

Dated: 31/08/2017

To,

The Officer-in-Charge
All Sub Offices
All Sections in Main Office

Sub: - SAS Part- II Examination September, 2017- Practical Portion on Fundamentals of EDP
(Paper-IX).

As per HQrs office instruction it is brought to the notice of all concerned that PC with **MS Office 2007** or higher version fitted with the necessary accessories will be provided to each candidates in the examination hall.

2. It is, therefore, requested from all the concerned candidates to give their undertaking for Windows Operating System in which they want to appear in the examination for the Paper-IX practical portion on Fundamentals of EDP. Proforma for undertaking is enclosed in Annexure "A". It is further intimated that option once exercised will not be changed in any circumstances.

3. All the Officer-in-Charge of sections are requested to get the undertaking completed by the intending candidates serving under them and provide the same to this section latest by 07/09/2017.

Encl.: As Above.


Sr. Accounts Officer (AN)

Copy to:

The Officer-in-Charge
OA Cell (Local)

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For uploading on CDA Jabalpur Website.

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Sr. Accounts Officer (AN)

UNDERTAKING FOR WINDOWS OPERATING SYSTEM

I hereby affirm that I opt for the following Windows Operating System for Paper-IX i.e. Fundamentals of EDP (Practical Portion) in SAS Part-II Examination scheduled to be held on 15/09/2017. I undertake that I will not change the option once exercised by me.

Name of the Windows Operating System:

Windows XP	Windows 7	Windows 8

Name of MS Office Version:

MS Office 2007	MS Office 2010

Date:-

Place:-

Signature

Name:

Roll No.:

Designation:

A/c No. :

Section/Office:

Organization:

Signature and Name
Officer-in-Charge