

कार्यालय, रक्षा लेखा नियंत्रक, रिज रोड, जबलपुर, पिन ४८२००१

Office of The CDA, Ridge Road, Jabalpur, PIN-482001

No: SC/2613/misc

Date: 01.06.2017  
CS

To,

The Officer Commanding,

.....  
All units  
.....  
.....

Sub: Request for mandatory details of contractors.

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This office has switched over software system of passing vendor third party bills with immediate effect. While implementing the software it is found that the Bank details and other relevant information are required to feed in the system.

It is therefore requested to kindly forward a mandatory details as per enclosed Performa along with the contingent bill of each invoice.

Sd \_\_\_\_\_

(M.P SOMASUNDARAN)  
Sr. Accounts Officer

Copy to -

✓ OA Cell  
CDA Jabalpur

For uploading in CDA Jabalpur website

(M.P SOMASUNDARAN)  
Sr. Accounts Officer

NEFT MANDATE FORM	
1	Vendor's /Contractor
	Name and Address
	Phone No & Email ID
2	Particulars of Bank A/C
a	Name of Bank
b	Name of Branch Address
c	9 digit Code number of the bank and Branch appears on the MICR Cheque issued by the bank
d	IFSC Code
e	Type of Accounts
f	Account Number

I/we hereby declare that the particulars given are above are correct and complete. I/we request and authorize you to effect payment by NEFT/FT/RTGS to my/our above stated Bank Account. I/we confirm that I/we shall bear the charges, if any levied by my/our bank for the credit in our above account through NEFT. If the transaction is delayed or lost because of incomplete or incorrect information, We should not hold the company responsible.

Date:

Signature of the Account Holder

Bank certificate

We confirm that the details given above are correct as per our records.

Date

Place

Signature & Stamp of Authorize Bank Official