

कार्यालय रक्षा लेखा नियंत्रक, रिज रोड, जबलपुर
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS, RIDGE ROAD, JABALPUR

CIRCULAR

No. AN/I/1003/Orders

Date : 21.06.2017

To,

All Sections of Main Office CDA Jabalpur.
All IFAs in Proforma Strength.
All Sub-Offices.

Sub: Representation from Government servant on service matters-reg.

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It has been observed that certain Government servants are representing directly or through their relatives etc. on service matters to the Prime Minister, Minister, Secretary and other higher authorities.

2. As per existing instructions, wherever, in any matter connected with his service rights or conditions, a Government servant wishes to press a claim or to seek redressal of a grievance, the proper course for him is to address his immediate official superior, or Head of his office, or such other authority at the appropriate level who is competent to deal with the matter in the organization.

3. Therefore, it is reiterated that as per DOP&T OM bearing F.No. 11013/08/2013-Estt.(A-III) dated 31.08.2015 "Such submission of representations directly to other authorities by-passing the prescribed channel of communication, has to be viewed seriously and appropriate disciplinary action should be taken against those who violate these instructions. This can rightly be treated as an unbecoming conduct attracting the provisions of Rule 3(1) (iii) of the CCS (Conduct) Rules, 1964. It is clarified that this would include all forms of communication including through e-mails or public grievances portal etc."

4. In view of the above all concerned authorities are requested to bring the existing instructions/rules to the notice of all concerned for compliance.


(K.B.Balasubramanyam)
Sr. Accounts Officer (AN)

Copy to :

The Officer I/C,
OA Cell (Local).

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For kind information with a request to upload this circular on CDA, Jabalpur website & Sugam.

Sd/-
(K.B.Balasubramanyam)
Sr. Accounts Officer (AN)