



कार्यालय रक्षा लेखा नियंत्रक, रिज मार्ग, जबलपुर-482001

Office of The Controller of Defence Accounts,  
Ridge Road, Jabalpur ( M. P. ) - 4 8 2 0 0 1

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**Important Circular**

No. AN/II/1192/Prom/Aud to SA/Vol- X

Dated: 16/05/2017

To,

The Officer-in-Charge  
All Sub Offices  
All Sections in Main Office

Sub:- Antedation of Promotion in Sr. Auditor Grade.

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Promotion to the Post of Sr. Auditor was released vide HQrs Office Letter No. AN/XI/11060/2017/Vol-I, Dtd. 11/04/2017. The competent authority has decided to call for such cases of antedation. It is, therefore, requested that all such pending cases, if any, may be examined & reviewed in Your Office/Section and the fit cases may be forwarded to This Office in the enclosed proforma, along with supporting documents latest by 22/05/2017.

**A. Antedation cases arising due to promotion of Sr. Auditor released on 11/04/2017.**

It is requested to forward cases for Promotion/Antedation, wherein the applicant is senior, has completed probation and has also successfully completed two weeks training as stipulated in the RR to the post of Sr. Auditor. It would be requested that the names of Auditors who have not successfully completed two weeks training or who have not completed probation, should not be considered for Antedation/ Promotion.

**B. Earlier Antedation cases where decision from HQrs Office is pending.**

It is also requested to forward pending Antedation cases along with photocopies of the relevant documents concerning each case including reference of all previous correspondence

Encl: As Above.

Copy to:  
The Officer-in-Charge  
OA Cell (Local)

For uploading on CDA Jabalpur Website and SUGAM.

Sr. Accounts Officer (AN)

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Sr. Accounts Officer (AN)

**PROFORMA FOR REVIEW CASES**

**ANTEDATION CASES OF AUDITORS for PROMOTION TO SENIOR AUDITOR GRADE**

Sl. No.	Name	A/c No.	Date of Birth	Year of Exam	Roll No. Allotted by SSC	All India Rank earned in SSC Exam	Zonal Rank	Zone from which selected	Date of offer of Appointment	Date of Appointment in Auditor's Grade
01	02	03	04	05	06	07	08	09	10	11

Date of Confirmation	Whether UR/SC/ST	Whether two weeks training successfully completed	Date of Promotion to Sr. Auditor Grade, if promoted	Whether physically handicapped viz. OH,VH or hearing	Date from which requested for promotion	Name of Junior who has already promoted to Sr. Auditor Grade	A/c No. of Junior
12	13	14	15	16	17	18	19

Date of Offer of Appointment of Junior in Auditor Grade	Date of Appointment of Junior in Auditor Grade	Year of Exam of Junior	Roll No. of Junior	All India Rank of Junior in SSC Exam	Zonal Rank of Junior	Zone from which Junior is selected	Date of promotion of Junior in Sr. Auditor Grade	Remarks
20	21	22	23	24	25	26	27	28

Signature  
Officer-in-Charge